

# BOERNE POLICE DEPARTMENT

## 2014 ANNUAL REPORT



*Mayor Michael D. Schultz*

*City Manager Ronald C. Bowman*

*Police Chief James Kohler*

City of  
**Boerne**



TEXAS  
POLICE CHIEFS  
ASSOCIATION

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## **Boerne PD 2014**



**I am pleased to present you with our 2014 Annual Report. This report contains statistical and informational data about our department in an effort to keep our community informed about public safety. In 2014, the police department saw an increase for police services which can be mainly attributed to a growing community. This increase is definitely a concern and we must begin to prepare now for what I see to be the norm moving forward. We have completed a 5 year Capital Improvement Plan along with a 5 year Personnel Projection to address our future needs as we move forward. It is important to remember that 5 year plans need to be viewed as living documents that are often changed based on reports and data that we monitor to forecast our needs. Even though we have seen a large increase in police services; the community that we live in, and are proud of, remains relatively safe comparatively speaking.**

**Obviously, our first goal is to keep this community safe and protect our citizens which is the basic foundation of policing. Additionally, the current events around the United States that have placed policing into the spot light will undoubtedly cause increased scrutiny on any controversial police action which cannot be just disregarded. We are especially mindful that every police department needs to maintain a high level of trust and respect within their respective communities before a crisis event. We have that type of support in this community and we work hard at maintaining that trust and respect which can never be taken for granted.**

**Each year we have set internal goals to increase our efficiency and accountability while maintaining our service level to the community. This year the call volume alone has made maintaining our service level a challenge. We continue to remain focused in creating efficiency within the police department and this is often directly associated with smarter technology and training. However, as we move into 2015 we will need to be prepared to add additional personnel if we want to maintain the level of service the community has grown accustomed to.**

**It truly is an honor to lead this agency, and have such a committed group of police officers and civilians that strive to provide excellent service to those in our community. In conclusion, we look forward to the challenges of a growing community and appreciate the continued support we enjoy from the staff, the city manager, and council.**

A handwritten signature in black ink, reading "Jim Kohler", enclosed within a white rectangular box with a thin black border.

**Jim Kohler**  
Chief of Police



## **Mission Statement**

**The mission of the Boerne Police Department is to work with our citizens to protect life and property, to prevent crime and preserve the peace in our community, in an open and transparent manner, consistent with the freedoms secured by the Constitution, always treating people with dignity, fairness and respect.**

### **Vision**

**The vision of the Boerne Police Department is to become a recognized leader in law enforcement in the hill country and Texas, by the efficient and effective management of personnel and resources, by providing the public with quality police service, and, the recruitment, selection, and training of competent and ethical police officers.**

### **Values**

#### **Integrity**

**For the most part, the community's trust and confidence in the Police Department will be earned by the integrity of its police officers. All Boerne Police Department officers are expected to conduct themselves in a manner that is fair, ethical, and legal, and which exhibits a sense of duty and honor for the position entrusted to them.**

#### **Justice**

**The administration of law and order is based upon the ideals of justice and fairness for all. These ideals require a commitment by police officers to protect citizens and to strive to ensure that citizens will be treated with respect, dignity, and fairness.**

#### **Service**

**As members of the law enforcement profession, the Boerne Police Department recognizes the significance of serving the public. As such, all Boerne Police Department employees are duty-bound in our pursuit of excellence.**

#### **Trust**

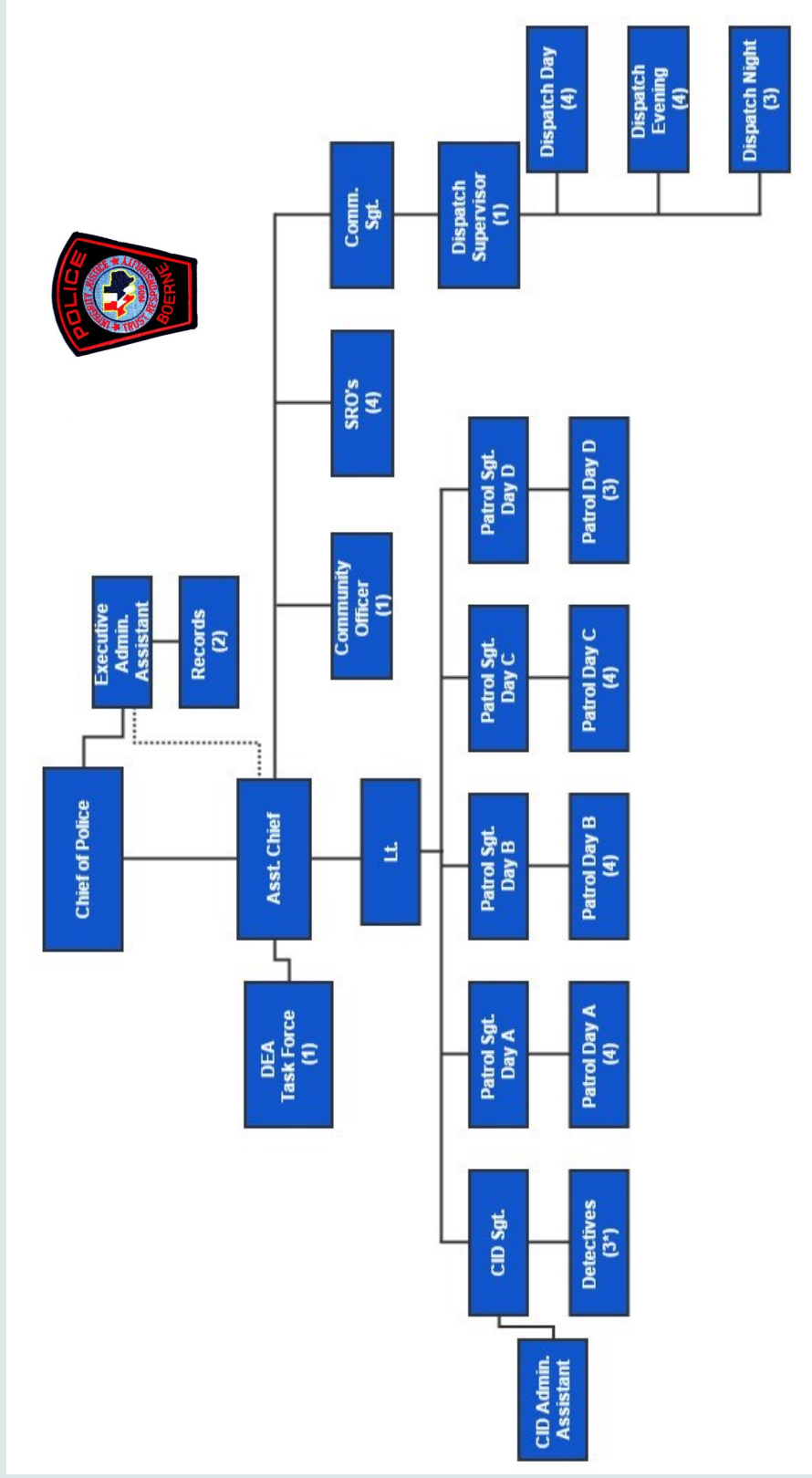
**The community has entrusted the Boerne Police Department to exercise its authority with discretion, good judgment, respect, and a commitment to honesty and justice. Each member of the Boerne Police Department strives to build upon the trust and confidence of the community.**

#### **Responsibility**

**As members of the Boerne Police Department, we are accountable for our actions. We will exhibit self-restraint and calm in times of stress and not shy away from tough decisions that must be made.**

# BOERNE POLICE DEPARTMENT

## 2014 Organizational Chart



\* We are adding 1 Detective position in 2015



## Administration



**Chief of Police James Kohler**  
27 Years of Service  
MS American Military University  
Master Peace Officer



**Assistant Chief Jeff Page**  
33 Years of Service  
MS Webster University  
Master Peace Officer



**Lieutenant Steve Perez**  
16 Years of Service  
AA San Antonio College  
Master Peace Officer

## Records



**Maria Guerrero**  
19 Years of Service  
Administration



**Leandra Moore**  
3 Years of Service  
CID Admin



**Nathanael Holliday**  
1 Year of Service  
Records



**Ryan Cook**  
2 Months of Service  
Records

## **Supervisors**



**Sergeant James Gonzales**  
26 Years of Service  
BA CJ UTSA  
Master Peace Officer



**Sergeant Greg Irvin**  
18 Years of Service  
Master Peace Officer



**Sergeant Cody Lackey**  
10 Years of Service  
Advanced Peace Officer



**Sergeant Pedro Moncada**  
16 Years of Service  
M. Ed Hardin-Simmons  
Master Peace Officer



**Sergeant Mitch Scoggins**  
7 Years of Service  
BBA Marketing TLU  
Advanced Peace Officer



**Sergeant Chris Padilla**  
18 Years of Service  
Master Peace Officer

**In the current Texas Commission on Law Enforcement (TCOLE) Training Cycle 8/2013-8/2015, Boerne Police Officers received a total of 5,650 hours of training. That is an average of over 170 continuing education hours per officer. Training classes include Criminal Investigation's Training, Patrol Bike Certification, S.W.A.T. Training, Emergency Driving Training, and TCOLE mandated courses. Some of these classes were held in our very own training room; while others were provided by outside agencies, such as the Alamo Area Council of Governments (AACOG). The Boerne Police Department strives to provide the best training available to our officers. Better trained officers mean better service to our citizens and visitors of the City of Boerne.**

**We believe we have been successful in the retention of our officers due to the tremendous support of our citizens, mayor, council and city manager; along with competitive pay and benefits. Through retention, our officers have developed a long term relationship with the community and greater cohesiveness within the department.**

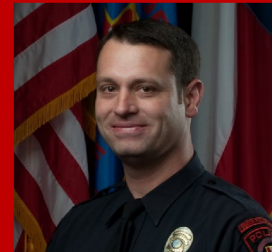
## **Sworn Personnel**



**Jason Abbott**  
18 Years of Service  
Master Peace Officer



**Paul Bilotta**  
11 Years of Service  
Advanced Peace Officer



**Micah Binkley**  
15 Years of Service  
Advanced Peace Officer



**Keith Faulkner**  
18 Years of Service  
Advanced Peace Officer



**Roger Faz**  
11 Years of Service  
Intermediate Peace Officer



**Lisa Flores**  
6 Years of Service  
Intermediate Peace Officer



**Detective Ovidio Flores**  
14 Years of Service  
BA CJ UTSA  
Master Peace Officer



**Rebecca Foley**  
4 Years of Service  
Intermediate Peace Officer



**Eric Gomez**  
4 Years of Service  
AS Gen. Studies NWVC  
Basic Peace Officer



**Hector Hernandez**  
23 Years of Service  
Master Peace Officer



**Douglas Meuth**  
5 Years of Service  
Intermediate Peace Officer



**Tom Moberly**  
8 Years of Service  
BS MGT Park Univ.  
Advanced Peace Officer



## **Sworn Personnel (Cont.)**



**Pablo Morales**  
2 Years of Service  
BA CJ TX State  
Basic Peace Officer



**Bowen Patton**  
4 Years of Service  
Basic Peace Officer



**Michael Pease**  
8 Years of Service  
Advanced Peace Officer



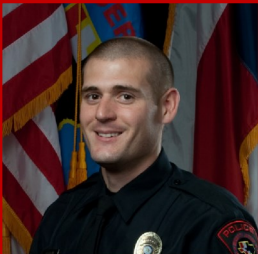
**Brandon Rowe**  
2 Years of Service  
Basic Peace Officer



**John Rutledge**  
14 Years of Service  
Advanced Peace Officer



**Elizabeth Salomone**  
1 Year of Service  
BSc and BScFS  
Basic Peace Officer



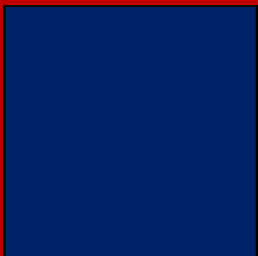
**Keith Taylor**  
8 Years of Service  
Intermediate Peace Officer



**Ruben Trevino**  
6 Years of Service  
Intermediate Peace Officer



**Kris Ujueta**  
2 Years of Service  
Basic Peace Officer



**James Vela**  
Special Assignment



**Chris Walk**  
4 Years of Service  
Basic Peace Officer



**Cheyenne Weber**  
4 Years of Service  
Intermediate Peace Officer

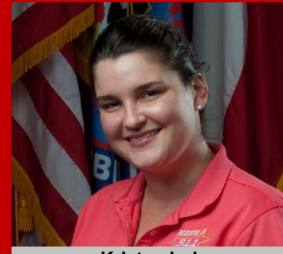
# Communications



**Shelbie Coldeway**  
1 Year of Service  
Telecommunications  
Basic License



**Brandon Esser**  
15 Years of Service  
Telecommunications  
Advanced License



**Kristen Irvin**  
9 Years of Service  
Telecommunications  
Advanced License



**Leeann Katzer**  
15 Years of Service  
Telecommunications  
Advanced License



**Lety Moncada**  
11 Years of Service  
Telecommunications  
Advanced License



**Brittany Neill**  
1 Years of Service  
Telecommunications  
Basic License



**Louine Pankratz**  
12 Years of Service  
Telecommunications  
Advanced License



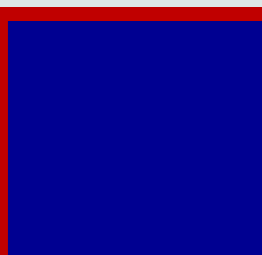
**Debbie Prentiss**  
22 Years of Service  
Telecommunications  
Advanced License



**Lilly Robinson**  
4 Years of Service  
Telecommunications  
Basic License



**Tammy Waters**  
9 Years of Service  
Telecommunications  
Advanced License



**Currently Vacant**



**Currently Vacant**

# **Peace Officer Certifications**

## **BASIC PEACE OFFICER REQUIREMENTS**

- (1) one year experience as a peace officer;
- (2) successful completion of courses currently required by Texas Occupations Code §1701.402 and the commission;
- (3) successful completion of the agency's field training program as defined in §211.1 of this title; and
- (4) successful completion of human trafficking training as required in Texas Occupations Code §1701.258.

## **INTERMEDIATE PEACE OFFICER REQUIREMENTS**

- (1) a basic peace officer certificate;
- (2) one of the following combinations of training hours or degrees and peace officer experience:
  - (A) 400 training hours and eight years,
  - (B) 800 training hours and six years,
  - (C) 1200 training hours and four years or an associate's degree and four years, or
  - (D) 2400 training hours and two years or a bachelor's degree and two years; and
- (3) successful completion of courses currently required by Texas Occupations Code §1701.402 and the commission.

## **ADVANCED PEACE OFFICER REQUIREMENTS**

- (1) an intermediate peace officer certificate;
- (2) successful completion of courses currently required by Texas Occupations Code §1701.402 and the commission; and
- (3) one of the following combinations of training hours or degrees and peace officer experience:
  - (A) 800 training hours and 12 years,
  - (B) 1200 training hours and nine years or an associate's degree and six years, or
  - (C) 2400 training hours and six years or a bachelor's degree and five years.

## **MASTER PEACE OFFICER REQUIREMENTS**

- (1) an advanced peace officer certificate; and
- (2) one of the following combinations of training hours or degrees and peace officer experience:
  - (A) 1200 training hours and 20 years or an associate's degree and 12 years,
  - (B) 2400 training hours and 15 years or a bachelor's degree and nine years,
  - (C) 3300 training hours and 12 years or a master's degree and seven years, or
  - (D) 4000 training hours and 10 years or a doctoral degree and five years.

# **Communications Certifications**

## **Basic Telecommunicator Proficiency Certificate 221.13(a)**

### **Requirements**

An active license or appointment 221.1(b)(2)  
1 year of service

### **AND**

1013 Basic Telecommunications Certificate Course  
3812 TDD/TTY within the last six (6) months  
3720 Telecommunications Operator Field Training (if reported after 06/01/2004)  
2120 (24 hour) Crisis Communication (if appointed after 12/01/2011)

## **Intermediate Telecommunicator Proficiency Certificate 221.13(b)**

### **Requirements**

an active license or appointment 221.1(a)(2)  
Basic Telecommunicator Certificate  
2 years of service  
120 hours of training  
3812 TDD/TTY within the last six (6) months

### **Courses (once during career)**

Must complete **all** courses or equivalents (if Telecommunicator certificate was issued or qualified on or after 01/01/2000)

3939 Cultural Diversity OR  
394 Cultural Diversity Web with Exercises  
3920 or 3925 Law Enforcement Ethics  
2120 Crisis Communications  
2109 Spanish for Law Enforcement

### **OR**

2110 Spanish for Law Enforcement Distance  
2111 Spanish for Law Enforcement Test-Out  
22109 Spanish for Telecommunicators  
34003 Spanish for 911/Dispatch-On Patrol  
34001 Spanish for Law Enforcement-On Patrol  
1 of these 3  
3802 TCIC/NCIC for Full Access Operators  
3809 NLETS/TLETS  
3811 TLETS/NLETS and TCIC/NCIC Basic Procedures

## **Advanced Telecommunicator Proficiency Certificate 221.13(c)**

### **Requirements**

an active license or appointment 221.(a)(2)  
Basic Telecommunicator Certificate  
Intermediate Telecommunicator Certificate

### **AND**

4 years of service  
240 hours of training  
3812 TDD/TTY within the last six (6) months



## **City Officials**



***Seated Left to Right: Jeff Haberstroh (District 1), Nina Woolard (District 2), Charlie Boyd (District 3), Mike Schultz (Mayor), Ron Cisneros (District 4), Christina Bergmann (District 5)***

***Standing Left to Right: Linda Zartler (Assistant City Manager), Jeff Thompson (Deputy City Manager), Ron Bowman (City Manager), Kirsten Cohoon (City Attorney)***

## **Administration and Records**

The records and administration team manages the collection, dissemination, maintenance and control of all departmental reports and documents. This includes responding to requests for information from the public and other law enforcement/governmental agencies, entering information from arrests, compiling case files and forwarding them to the appropriate court for review and possible prosecution, maintaining departmental employee records and training certificates, forwarding animal calls to animal control for follow up, filing and maintaining closed and inactive case files, answering non-emergency phone calls, providing customer service to walk-ins at the PD lobby, as well as managing the admission, maintenance and destruction of all property seized as evidence by the department during the course of its operations. On a monthly basis the administrators compile reports tracking patrol vehicle mileage and the number of injury and non-injury auto accidents that the department responds to.

Between the hours of 9:00AM and 3:30PM the records section also provides finger printing services free of charge to residents within the incorporated city limits of Boerne and provides the same services to



residents outside the city limits for a fee. They also book off duty security assignments for large events occurring within the city limits.

Since 2011, the Boerne PD has participated in the Texas Police Chief's Association Law Enforcement Recognition Program. The Texas Police Chief's Association Law Enforcement Recognition Program provides for external auditing of the Boerne Police Department by highly regarded law enforcement professionals to ensure our continuing compliance with the best and safest law enforcement practices available.

These procedures and codes of conduct are standardized by a committee of Texas Police Chiefs and attorneys to minimize risk and harm to both the public and the department's police officers. The Boerne Police Department is required to prove its compliance with these practices on an annual basis and is inspected on site by external auditors every four years. During these audits every aspect of law enforcement operations is covered including use of force, protection of individual rights and civil liberties, vehicle pursuits, property and evidence management, and patrol and investigative procedures. This voluntary process is undertaken by the department with the best interests of the city at heart and is a demonstration of the department's commitment to providing transparent, ethical and professional law enforcement services to the citizens of Boerne.

The administration section consists of:

**Administrative Assistant to the Chief of Police – Maria Guerrero**

**Administrative Assistant to the Criminal Investigations Division – Leandra Moore**

**Records Administrators – Nathanael Holliday and Ryan Cook**

## **Patrol Division**

**The Patrol Division is the largest division within our police agency that is comprised of 15 police officers and 4 sergeants assigned solely to patrol duties. In every police department across the United States this division is considered the “backbone” of the agency and we are no different in that aspect. The patrol officers are the most visible police entity within our community, answering the initial call for service when the citizen needs assistance. The types of calls an officer will answer vary in nature and may consist of; crimes in progress, traffic violations including vehicle accidents, public assistance, suspicious persons, and anything else out of the ordinary. Patrol is intended to prevent crime and reduce the fear of crime in the community through their presence.**

**This past year we transitioned from 10-hour shifts to 12-hour shifts, in which officers work either 6am-6pm or 6pm-6am. This is a new schedule that has provided better shift coverage and allowed for more officers on the streets.**

**Our shift coverage allows for four shifts, three consisting of 4 patrol officers and 1 sergeant; while the fourth shift has 3 patrol officers and 1 sergeant. Our shifts have been put together with strategic thought given to the officers assigned in regards to distributing the officers based on experience and training . The senior officers in the department have also been evenly dispersed over the shifts, and act a secondary supervisor for that shift. This has enabled us to provide more leadership on the streets and more training for younger officers.**

**In 2014, we made several significant changes to our patrol division operations, which improved officer efficiency and safety. The first being that we sent a number of officers through a 40 hour Bike Patrol Certification course. Our goal was to incorporate Bike Patrol into our regular duties. Our agency now has 10 officers that are Bike Patrol certified. The major advantage held by our Bike Patrol officers is their regular face-to-face contact with the citizens. Bike Patrol strives to make the most of this advantage by making favorable contacts with citizens who live and work in our community, as well as with visitors to Boerne. Our objective is to combine the individual contact of the historical "beat officer" with the benefits of the latest community policing initiatives. The Bike Patrol officer strives to be thoroughly familiar with his or her area, and to facilitate a positive relationship between law enforcement and the community.**



## **Patrol (Cont.)**

Another change for 2014 was the addition of iPads to our patrol fleet this year. All patrol officers were issued an iPad to use in their patrol vehicle in order to perform their duties. Patrol officers are able to remain out in the community by being able to complete their reports while out in the field rather than coming to the police department. Officers also have access on their iPads to the software necessary to run driver's license and vehicle license plates. The iPads also cost less than the older laptop computers, are more portable, and give officers the capability of taking photographs.

The last significant change for 2014 involved the officer's uniform. Patrol began wearing their bullet resistant vests on the outside of their uniform in an "outer-carrier" vest. This new vest has a sewn on badge patch and name plate; and will be worn over the officer's uniform shirt. This vest will provide an increased level of comfort for the officers, by allowing the vest to be easily removed for meal breaks or when they are in classroom training.

### **Additional Community Services**

In addition to the aforementioned community related areas of interest, our officers conduct business and house checks on a regular basis, as well as provide Texas State Insurance Inspections. The business and house checks are for those going out of town or some other specific reason and requires registering with the police department in person or online. Subsequently, these addresses receive directed patrol-bys until the date of return. BPD also employs two officers certified to perform business and residential Texas State Insurance Inspections. Upon passing and complying with the requirements, the home owner can receive up to a 5% discount on their homeowner's insurance premium by meeting the State's minimum standards. From the City of Boerne's website, interested citizens can complete a form to request an appointment for a Home Inspection.

### **Fleet Accidents**

In 2014 we saw ten total fleet accidents, which was an increase of one from 2013. These were mostly minor accidents, with only one of them being major. Our department has continued the initiative to provide more tactical driver training for the officers, in the hopes that these accidents will decrease in the future.

### **Abandoned Vehicles**

According to the city ordinance on abandoned and junked vehicles, a junked vehicle is considered a vehicle that displays an expired license plate or vehicle inspection, and has remained on public property for more than 72 hours or more than 30 days if on private property. An abandoned vehicle is considered a vehicle older than five years old, inoperable, left unattended on public property for more than 48 hours. The abandoned vehicle law also includes a vehicle remaining illegally on public or private property for more than 48 hours. Vehicles found to meet these requirements are "red tagged" with a sticker identifying which violation is present, and subsequently given 48 hours to correct the violation. In 2014, the department red tagged a total of 32. All of the red tagged vehicles were registered/ inspected and or removed from the location where they were tagged.



## **Racial Profiling Statistics**

The chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, is required to submit an annual report of the information collected under Subdivision (6) to:

(A) the Commission on Law Enforcement; and

(B) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The Boerne Police Department chooses to report a Partial Exemption or Tier 1 Reporting, the agency is stating it routinely performs traffic stops or motor vehicle stops and the vehicles that routinely perform these stops are equipped with video and audio equipment in which these videos are maintained 90 days after the stop as per, Texas State Code of Criminal Procedure Article 2.135.

### **Number of motor vehicle stops:**

1. **2,077** citations only

2. **14** arrests only

3. **17** both

4. **2,108 total (lines 4, 11, 14 and 17 must be equal)**

### **Race or Ethnicity:**

5. **29** African

6. **10** Asian

7. **1,648** Caucasian

8. **415** Hispanic

9. **2** Middle Eastern

10. **4** Native American

11. **2,108 total**

### **Race or Ethnicity known prior to stop?**

12. **293** yes

13. **1,815** no

14. **2,108 total**

### **Search conducted?**

15. **133** yes

16. **1,975** no

17. **2,108 total**

### **Was search consented?**

18. **37** yes

19. **96** no

20. **133 total (must equal line 15)**

# **School Resource Officer Program**

## **School Resource Officers (SRO's)**

**Four Boerne Police Department officers are assigned full-time to the Boerne Independent School District (BISD) campuses located in our city:**

**Officer Hector Hernandez - assigned to Boerne-Samuel V. Champion High School**

**Officer Roger Faz - assigned to Boerne High School**

**Officer Cheyenne Webber - assigned to Boerne Middle School North**

**Officer Micah Binkley - assigned to Boerne Middle School South**

**Our four, current School Resource Officers are all seasoned patrol officers who have received hundreds of additional hours of specialized training and combined have over 50 years of Law**



**Enforcement experience. The training and experience has allowed the officers to become subject matter experts in the field of juvenile law as well as the criminal enforcement portions of the Texas Education Code. The SRO's are also responsible for creating and maintaining youth projects and services throughout the city. They help to coordinate bicycle safety programs, teach classes related to alcohol and drugs, and other general safety events including Boerne's "Safety Town" project. It should also be noted that**

**the schools that do not have SRO's receive extra patrol coverage during the start and ending time of their school day.**

**The school resource officer program that we have in the City of Boerne has time and again proven its effectiveness and success. Our SRO's are a vital part of our community as they protect and serve our children in an environment that is increasingly becoming a target. They provide an extra safety net in schools by conducting security assessments of school buildings and surrounding areas, teach school lockdown procedures and provide critical incident training in school communities. When appropriate, they provide clear and consistent boundaries and expectations (as well as the consequences for breaking these rules) for students, parents and teachers. They provide a positive role model for students; especially those without positive role models in their lives. Our SRO's are active mentors to students in the BISD Mentoring Program. Our SRO's provide conflict resolution for students and staff; as well as education on school law. They help educate students and teachers on the topics of self defense, internet safety, predator awareness, prevention of abuse and problem solving. They act as a deterrent to crime in schools and provide overall support for a safe and caring school climate.**



*A four-wheeler used by the SRO's was donated for our use by Yamaha Fun Center of Boerne*

## **Criminal Investigations Division**

The Boerne Police Department Criminal Investigations Division (CID) is currently comprised of 3 detectives that are supervised by Sergeant Greg Irvin. The detectives are responsible for investigating crimes within our community that are reported to the patrol officers in the field. We have experienced a steady increase of cases over the last five years. Due to this increase, an additional detective position, will be added and filled by Officer Eric Gomez in March of 2015.

Sgt. Irvin believes strongly in providing continued education for the investigative staff. The detectives participated in numerous training classes in 2014. Some of the classes attended were: Fingerprint Analysis, Interview & Interrogation, Interpreting Body Language During Interviews, Reid Interview Techniques, Search Warrant Writing and Application and Case Analysis/Preparation.

This year, we upgraded the camera system in our interview rooms. This will allow for better quality recordings of statements; which in turn increases the quality of our cases that are referred for prosecution.

We utilize solvability factors to enhance apprehension, clearance, and/or closing of a case with no further action being taken. The FBI reports the national average for clearing a case by arrest is about 48% for serious crimes, which are Part I crimes (FBI Uniform Crime Report, 2013). Our clearance rate for serious crimes (Part 1 crimes) was 47% for 2014; which was a 2% increase from 2013.

In previous years our annual report, excluding 2011, only reported crimes reported to the FBI under the Uniform Crime Reporting (UCR) requirements to the Federal Bureau of Investigations (FBI). This is referred to as Part I crimes, which consists of 8 separate offenses. These offenses include the following: Murder, Rape, Robbery, Aggravated Assault, Burglary, Theft, Auto Theft, and Arson. The other crimes not tracked under UCR are referred to as Part II crimes that include the following: Simple Assault, Forgery, Fraud, Embezzlement, Stolen property (receiving), Vandalism, Weapons, Prostitution, Drug laws, Gambling, Offenses against the family (non-support), DWI, Liquor Law violations, Public Intoxication, Disorderly Conduct, Vagrancy, Curfew/Loitering, Runaways, and all other state and local laws.

The inclusion of Part II crimes in our annual report presents a more realistic assessment of the job that the detectives are tasked with on a daily basis. Our community is fortunate that these Part II crimes while more prevalent than Part I crimes are considered less serious. There are graphs and data that will further explain crimes reported to the police department later in this report.



## **Communications**

**The Communications Division is comprised of 12 Telecommunication Operators and 1 Police Sergeant when fully staffed.**

**The Communications Division operates with a board, with members from the City of Boerne, Kendall County, and the City of Fair Oaks Ranch. The board members are in contact throughout the year but formally meet 3-4 times to discuss the upcoming year's budget based on calls for service. The budget for each entity is based on a percentage of usage that is calculated by the respective agencies' calls for service and documented traffic stops. This board has been in place for over 11 years now and has functioned quite well using this criteria when determining their budget. There are many public safety jurisdictions seeking to combine services as a unified multi-agency dispatch center in an attempt to reduce costs within their respective communities. The City of Boerne is the host for communications and is responsible for the day to day operations and personnel.**

**In 2014, the Communications Division provided public safety communications for all public safety organizations in Kendall County, which includes seven fire departments, emergency medical services, the Kendall County Sheriff's Department, the Fair Oaks Ranch and the Boerne Police Departments, Texas Parks and Wildlife, Texas Department of Public Safety, along with utilities personnel. The Communications Division is accountable for answering emergency 911 calls, non-**



**emergency calls on the department's administrative telephone lines, operation of the computer aided dispatch (CAD) system, the records management system (RMS), the i-Info notification system, Active911 Fire/EMS paging system, monitoring the City's security camera system, monitoring the Public Safety building's silent alarm system, walk-in traffic in the police department lobby after hours (weekends/holidays) and radio dispatch for all on-duty police, fire, EMS and utility departments.**

**The Communications Division is also responsible for entering, removing and modifying persons, vehicles and articles in the Texas Crime Information Center's (TCIC) system and the National Crime Information Center's (NCIC) system.**



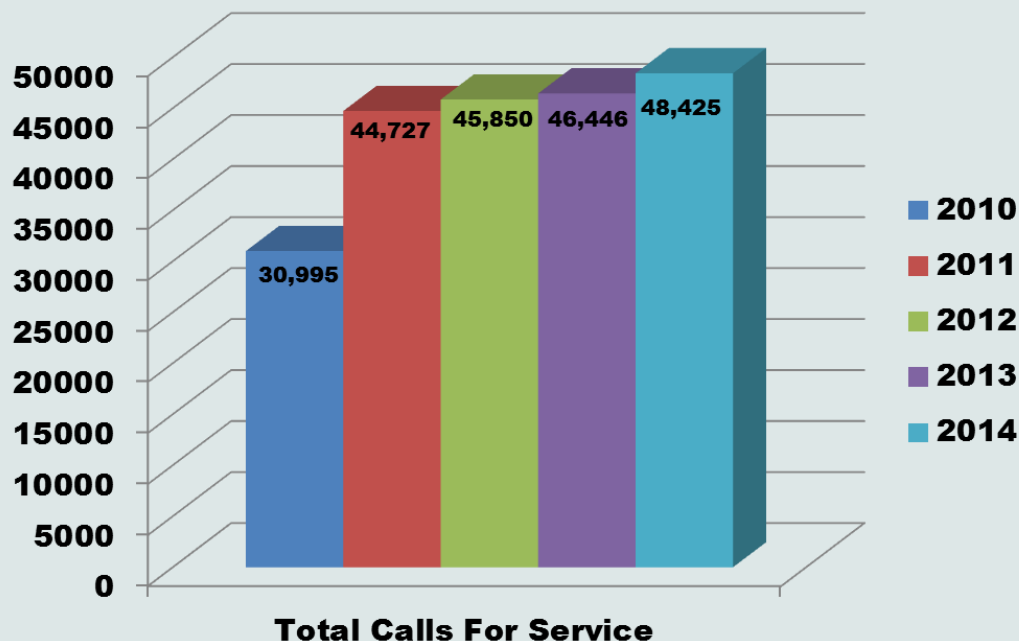
## **Communications (cont.)**

In 2014, the Communications Division answered approximately 24,119 emergency 911 calls which increased 3.85% from 2013. This increase is a result of more citizens utilizing the 911 number via cell phones versus the non-emergency line, as well as growth patterns.

The Communications Division generated 48,425 calls for service, which includes citizen reported and officer initiated activity. These calls are not just police specific; they include fire, ems, utility and animal control calls. The number of calls for service increased 4.26% from 2013.



**Calls For Service—5 Year Comparison**



## **Emergency Response Team**

**The Boerne Police Department has 10 officers dedicated to the Kendall County Joint Emergency Response Team (ERT) which is comprised of four entities to include the Boerne Police Department, Kendall County Sheriff's Office, Fair Oaks Ranch Police Department and the Texas Parks and Wildlife Game Wardens. The ERT is commanded by Lieutenant Steve Perez, with 4 of the 10 officers from Boerne Police Department being Sergeants. In 2013 the Boerne Police Department began training with surrounding agencies, spearheading an effort to implement a multi-jurisdictional joint-tactical unit as part of a mutual aid effort. Since then, the team has grown and training has been intensified as our community continues to grow rapidly. Our ultimate goal is to be the best prepared that we can be in the event of a high risk situation.**

**This team is divided into two units; a negotiations unit and a tactical unit, both of which work together to preserve life and keep citizens safe through combined tactics. Members of the negotiations unit have been through specialized training geared specifically towards negotiations. The negotiations unit trains on hostage negotiations, planning/ gathering intelligence and other intricate details, ultimately working towards a non-lethal resolution.**

**Members of the tactical unit that will be utilized in a high risk or crisis situation have been through specialized training and are certified SWAT operators. Also within the tactical unit, members are held to a higher standard of physical fitness due to the demanding nature of tactical operations. The tactical unit trains in areas such as breaching and entering buildings, clearing buildings, call-out type scenarios, officer extraction, high-risk warrant service, and firearms to name a few.**

**The team has had opportunities to train with SWAT members from San Antonio , Austin, and Bexar County . Our commitment to the safety and training of our officers included the hiring of a 17 year S.W.A.T. veteran of the San Antonio Police Department ,Officer Guillermo Cantu, for a one year commitment to provide training to our team. This has helped to expand the teams knowledge and helped them learn to adapt to the ever changing types of threats that law enforcement is presented with on a daily basis. The team has also had opportunities to utilize an eclectic group of locations for training, giving a broad spectrum of different types of dwellings/buildings that could be encountered on an operation. In 2014, the ERT was activated on three occasions; 2 were tactical operations, and 1 for negotiators.**

## **Emergency Response Team (cont.)**

**The Boerne Police Department acquired an armored vehicle (MRAP) through the Military's 10-33 Program which is a government program that distributes vehicles/equipment that the military no longer uses, to law enforcement agencies throughout the nation. This vehicle was acquired not only to assist the efforts of the Kendall County Joint Emergency Response Team when responding to high risk incidents such as active shooters, barricaded subjects, and high-risk search warrants, but also as a rescue vehicle. The operational deployment of this rescue vehicle shall be undertaken only as a lifesaving measure. The new rescue vehicle will be utilized to respond to a natural disaster or catastrophic event without a criminal nexus (e.g. hurricane, tornado, flood, earthquake, and wildfire) where lifesaving access to areas that cannot otherwise be achieved is critical. The rescue vehicle may also be used to transport injured police officers or civilian victims to a hospital or trauma center if necessary for urgent medical purposes. There are many benefits to having this vehicle which includes a safe transport of law enforcement personnel during deployment.**



## **Community Policing**



**The Downtown Police Bicycle Patrol Unit created in 2008 currently consists of 1 officer (Michael Pease), while forecasting the addition of another bike officer within our five year personnel plan. This additional officer would be utilized in our area parks, while assisting the downtown officer with special events. The bike officer patrols four days a week on a ten-hour shift. He patrols businesses and residential areas; gliding silently down streets and alleys to better catch criminals and protect the citizens of**

**Boerne. In addition to patrolling the Boerne downtown area, the bike officer patrols the library, local parks, hike and bike trails, and Boerne Lake. Currently, the department issues the Trek 21 speed mountain bike, Fuji 21 speed mountain bike and Kona Safariland 21 speed mountain bike. The officer wears a special lighter weight uniform that consists of a royal blue “polo” style shirt, black pants or shorts, and a silver helmet.**

**Another important function of this position involves meeting with various city entities and community members on behalf of the police department to go over special events that are planned within the city.**

**In 2014, the bike patrol position continues to be the driving force behind the “Hide, Lock and Take” in Boerne. The program’s main goal is to help spread awareness throughout the community about the dangers of vehicle burglaries. This program encourages citizens to hide their valuables, lock their vehicle and take their keys. The Boerne community has several of these signs up at many of the local hotels and businesses.**





## **Community Policing (cont.)**

### **Child Passenger Safety**

Child Passenger Safety (CPS) technicians and instructors use their considerable knowledge and expertise at a variety of community-based activities; such as child safety seat checks, where parents and caregivers receive education and hands-on assistance. CPS technicians and instructors also keep up-to-date on the latest technical information about child passenger safety through seminars and other continuing education opportunities.

A majority of parents still misuse their child restraints and need help to get it right. Community Officer Michael Pease, a certified CPS technician; will give child safety seat checks at the police department. During these checks parents and caregivers receive education and hands-on assistance with the proper use of child restraint systems and seat belts. Our department will be looking to certify additional officers in 2015. CPS technicians do so much to help keep kids safe; from car seat checks to helping parents and caregivers understand all they can do to prevent unintentional injuries in and around cars.



### **Civilian Response to Active Shooter Events (CRASE)**

Law enforcement officers and agencies are frequently requested by schools, businesses, and community members for direction and presentations on what they should do if confronted with an active shooter event. The Civilian Response to Active Shooter Events (CRASE) course was designed and built on the Avoid, Deny, Defend strategy developed by ALERRT in 2004. The program provides strategies, guidance and a proven plan for surviving an active shooter event. Topics include the history and prevalence of active shooter events, the role of professional guardians, civilian response options, medical issues, and drills. Sgt. Chris Padilla and Officer Michael Pease are certified CRASE instructors, and are available to provide instruction to local Boerne businesses.

### **PSA Program**

In order to continue to look for ways to partner with the community and keep them informed of important police/citizen related issues, the Boerne Police Department in 2014 partnered with Starplex Cinemas to release a series of Public Service Announcements (PSA). Our first PSA ran in December of 2014 and involved our Hide, Lock, and Take program. This program reminds everyone about Hiding their possessions if they decide to leave them in their vehicles, Locking their vehicle, and then Taking their keys. By sending out these type of PSA's we are able to reach out to thousands of citizens by simply having them watch a 60 second video clip on the 11 movie screens at the Boerne Starplex Cinemas. PSA's are also attached to the Boerne Police Department web page and Facebook page in order to further increase our viewing audience. We are hoping to expand this program in 2015 by providing the community with other PSA's to keep them informed and safe.

## **Grants**

**During the 2013-2014 fiscal year, the Boerne Police Department applied for several grants that are listed below:**

**The first grant was through a federally funded program, COPS, which focuses on community policing projects. The COPS grant that BPD applied for focused on obtaining funding for an additional School Resource Officer position that would have spread funding out over a three year period, with a 4 year retention requirement. Unfortunately, BPD was not chosen as a COPS grant funds recipient.**

**Grants were also applied for through the National Rifle Association (NRA). The first of which was for range improvements to include new target systems and additional permanent range improvements. The second grant applied for with the NRA was for equipment needed for the Kendall County Joint Emergency Response Team. Lastly, we applied for ammunition from the NRA which would allow the department to hold more firearms training than we currently have funds for. The status of these grants will not be released until some time in 2015.**

**With the assistance from the Boerne Fire Marshal's Office we submitted and were awarded a grant from the Department of Homeland Security for \$88,550. This grant will be used to purchase a transport van, ballistic armor, night vision goggles and communication microphones for our Emergency Response Team. The grant has also allowed us to purchase shields and upgraded body armor for our School Resource Officers.**

**We also received a \$1,500 grant from Wal-Mart for our newly created community policing bike program. This grant has allowed us to purchase another patrol bike and associated equipment.**

**The last grant that was applied for and has been awarded for several years is the bullet proof vest program (BVP) grant through the Department of Justice. This grant pays half the cost of any bullet proof vests ordered by the department that have reached the end of their 5 year life cycle.**

## **Citizen's Police Academy**

The Citizen's Police Academy is designed to provide a new understanding of law enforcement through open lectures, demonstrations, exercises and participation with citizens of the community. Those in attendance are provided hands-on training in dealing with many of the challenges officer's face, while in an atmosphere that not only allows for class input, but one that places an emphasis on this very aspect. The academy includes, but is not limited to, blocks of instruction on Investigations, Patrol, Traffic, Courts, Emergency Response Team, DWI's, Taser, and Firearms (with a day at the range incorporating all the firearms available to our officers). Additionally, those in attendance are able and encouraged to ride along with officers at their convenience. In this capacity, officers will forge an even stronger relationship with those we serve.

The Academy consists of three hours of instruction per topic, one night each week for 10 weeks. The primary goal of this academy is not only to expose citizens to the law enforcement arena, but more importantly, expose the department to the needs and desires of the citizens in an effort to improve the service we provide. 2014 Citizen's Academy graduates are as follows: *Joshua Koviak, Carl Behrendt, Kathryn Schmidt, James Schmidt, Tommy Pfeiffer, Mike Fincke, Stephanie Finke, James Walshe, Bonita Walshe, Thomas Allred, Richard Elkins, Barry Colacurci, Tamara Babbitt, Derek Christian, Ronald Cisneros, Christopher Taylor, Holly Taylor, Charlie Boyd, Dennis Hickey, Rick Fischer, Darrel Steubing, Robert Fuentes, Jimmy Cashion, Jon Greenwood, Jeffrey Rowland, Jim Miller and Donna Miller.*



## **Boerne Police Officer's Association (BPOA)**



**The Boerne Police Officer's Association is a non-profit organization that is comprised of sworn and non-sworn Boerne Police Department personnel. The association strives to improve the community and the citizen's quality of life. This is accomplished by remaining involved with the community by participating in fundraisers, local events for non-profit, and much more. For example, the yearly Blue Santa Event, the BPOA "Share the Warmth" yearly cold weather clothing drive, the city wide Easter Egg Hunt in conjunction with the City of Boerne Parks Department and much more. The BPOA is dedicated to having positive contacts with our citizens outside of a law enforcement capacity.**

### **Current BPOA Board Members:**

**Officer Chris Walk #322 – President**

**Officer Ruben Trevino #318 – Vice President**

**Officer Michael Pease #332—Treasurer**

**Officer Cheyenne Weber #336—Sgt. at Arms**

**Leandra Moore—Secretary**

**The BPOA has made many friends with several local non-profit organizations; such as The Hill Country Family Services, The Kendall County Women's Shelter, and the Cibolo Nature Center. Below are several examples of events the BPOA has participated in for 2014:**

### **Annual City Wide Easter Egg Hunt**

**The annual Easter Egg Hunt is a popular event in Boerne, with the BPOA and Boerne Parks Department working together to sponsor the event. In doing so, costs and responsibilities are shared allowing for this event to be more manageable on all fronts. This past event enjoyed nearly 3,000 attendees. The event, which has been relocated to the Boerne City Lake to accommodate those in attendance, continues to grow yearly and the BPOA looks forward to working with the City of Boerne Parks Department once again.**





## **BPOA (Cont.)**

### **The BPOA Blue Santa Event**

The annual BPOA Blue Santa Event this year was a collective effort between the BPOA and the Kendall County Sheriff's Office Association. We work with the Kendall County CPS, YMCA, Hill Country Family Services, and other organizations to develop a list of needy families in the area. Toys are donated or purchased new for the event and handed out during the event. This year's event was made possible by community business donations. Volunteers from the Citizen's Police Academy work tirelessly to help make Blue Santa a success.



*Here are some of our volunteers  
hard at work, sorting toys.*

### **"Share the Warmth" Coat Drive**

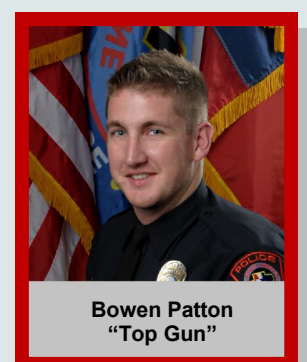
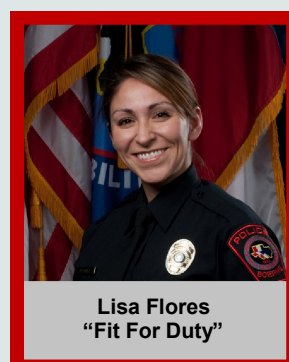
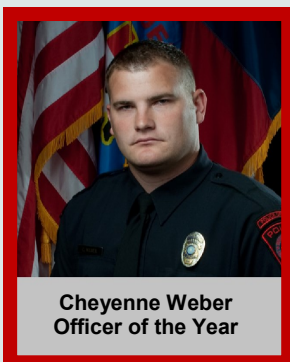
The BPOA collected and donated over 100 new and used coats in the Boerne area. These coats were donated to Hill Country Family services, and were distributed to needy families in Kendall County. Coats can be dropped off at donation bins which can be found at multiple business locations in Boerne, such as H-E-B, Wal-Mart and Walgreens. This project has been spearheaded by Officer Paul Bilotta and through his diligence he has been able to increase the number of coats donated every year.

## **Awards and Recognitions**

Each year the department recognizes those officers who have excelled in the various areas of law enforcement. These areas include Officer of the Year, Dispatcher of the Year, Safe Driver certificate, Fit for Duty, and Top Gun. Two of these areas include recognition for physical fitness and performance at the firing range. 2014 saw an increase from 9 to 10 officers receiving the BPD “Fit for Duty” award, those honored include the following: Sgt. Lackey (3 year recipient), Sgt. Scoggins (2 year recipient), Sgt. Padilla (8 year recipient), Officer Bilotta (7 year recipient), Officer Gomez (3 year recipient), Officer Flores (3 year recipient), Officer Morales (3 year recipient), officer Bowen Patton (2 year recipient), and Officer Brandon Rowe. This award is given to those members capable of maximizing their respective physical fitness assessments based on the Coopers Institute of Dallas. No doubt, a direct result of the emphasis administration places on mental and physical readiness to better serve our community, coupled with the ever increasing use of the police department workout facility. This year we chose the winner based on their own “FIT for Duty” percentage and Officer Lisa Flores took the honor for the second year in a row. In addition to the yearly physical fitness assessment, the BPD also incorporates a “Top Gun” competition annually. This competition encompasses a pre-determined course of fire and is held immediately after annual range training. This year’s award winner goes to Bowen Patton. The “Safe Driver” certificate was awarded to 27 officers this year that had an incident free year. Congratulations to all!

Finally, the Police Officer of the Year for 2014 is Officer Cheyenne Weber who has been with the police department for 4 years. This recognition was bestowed by his peers and other staff members and one that anybody would be proud of. The Dispatcher of the Year for 2014 is Kristen Irvin who has been with the police department for 9 years. The same process was utilized in selecting the dispatcher of the year as the officer of the year. I am very proud to have both of them on the team serving our community.

Pictured below is the 2014 Officer of the Year, Cheyenne Weber and Dispatcher of the Year, Kristen Irvin. Also, pictured are Officer Lisa Flores, receiving highest score on “Fit for Duty”, and Officer Bowen Patton, “Top Gun”.

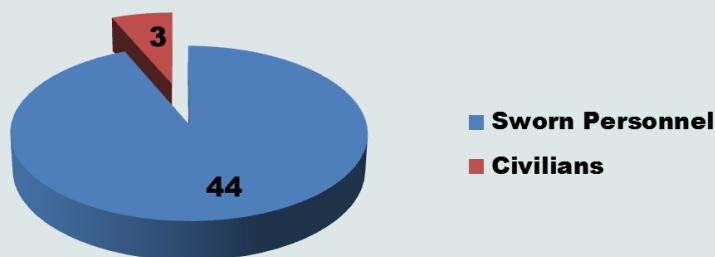


## **Commendation/Merits/Complaints**

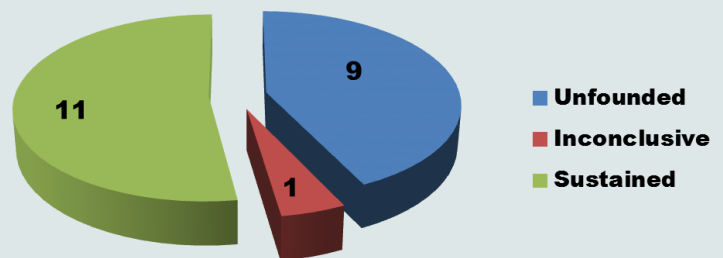
In 2014, 47 merits for outstanding service were issued; 44 to our sworn personnel and another 3 to our civilian staff. Many of these merits were initiated by those we serve, lending further credit to the caliber of employees that makeup the Boerne Police Department and a direct result of administration's effort to provide unparalleled service. Congratulations to all and keep up the good work!

In an effort to ensure accountability within the department, we track all complaints. This includes origin as it relates to an internal or external complaint. In 2014 we documented 21 complaints. In the handling of complaints, a supervisor will follow up with the complainant and exhaust all avenues to ensure our department maintains the level of professionalism our citizens and this community deserves. Of the 21 complaints, 9 were unfounded and 1 was inconclusive after thorough investigation. The remaining 11 were sustained, and as such, resulted in disciplinary action. There was a 22% decrease in complaints from 2013 to 2014.

**47 Total Merits for 2014**



**21 Total Complaints for 2014**



### **Definitions:**

**The Chief of Police will classify completed internal affairs investigations as:**

- 1. Unfounded - no truth to allegations or allegations true, but are the result of adherence to departmental policy or procedure. Exonerated complaints will be reviewed by the Chief of Police for policy issues.**
- 2. Inconclusive - unable to verify the truth of the matters under investigation.**
- 3. Sustained - allegations are true.**

## Statistics

### UNIFORM CRIME REPORT 5 YEAR STATISTICS

The Uniform Crime Reports (UCR) are official data on crime in the United States, published by the Federal Bureau of Investigation (FBI). UCR is a nationwide, cooperative statistical effort of nearly 18,000 city, university and college, county, state, tribal, and federal law enforcement agencies voluntarily reporting data on crimes brought to their attention.

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
<b>MURDER</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>RAPE</b>	<b>2</b>	<b>4</b>	<b>4</b>	<b>7</b>	<b>7</b>
<b>ROBBERY</b>	<b>1</b>	<b>5</b>	<b>4</b>	<b>1</b>	<b>3</b>
<b>AGG. ASSAULT</b>	<b>17</b>	<b>5</b>	<b>11</b>	<b>16</b>	<b>23</b>
<b>ARSON</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>BURGLARY*</b>	<b>28</b>	<b>31</b>	<b>35</b>	<b>24</b>	<b>25</b>
<b>THEFT</b>	<b>228</b>	<b>254</b>	<b>327</b>	<b>337</b>	<b>270</b>
<b>AUTO THEFT</b>	<b>4</b>	<b>6</b>	<b>13</b>	<b>17</b>	<b>7</b>
<b>CRIME INDEX</b>	<b>280</b>	<b>305</b>	<b>394</b>	<b>402</b>	<b>336</b>

(\*Burglary of Habitation and Building only. Burglary of Vehicle is included with theft.)

### UNIFORM CRIME REPORT PART I OFFENSES COMPARISON

	<u>2013</u>	<u>2014</u>	<u>Difference</u>
<b>MURDER</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>RAPE</b>	<b>7</b>	<b>7</b>	<b>0.00%</b>
<b>ROBBERY</b>	<b>1</b>	<b>3</b>	<b>200.00%</b>
<b>AGG. ASSAULT</b>	<b>16</b>	<b>23</b>	<b>43.75%</b>
<b>ARSON</b>	<b>0</b>	<b>1</b>	<b>100.00%</b>
<b>BURGLARY</b>	<b>24</b>	<b>25</b>	<b>4.17%</b>
<b>THEFT</b>	<b>337</b>	<b>270</b>	<b>-19.88%</b>
<b>AUTO THEFT</b>	<b>17</b>	<b>7</b>	<b>-58.82%</b>
<b>CRIME INDEX</b>	<b>402</b>	<b>336</b>	<b>-16.42%</b>
<b>Total Part I</b>	<b>804</b>	<b>672</b>	<b>-16.42%</b>



## Statistics

### UCR PART II OFFENSES-- 5 YEAR COMPARISON

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
<b>ASSAULTS</b>	<b>141</b>	<b>162</b>	<b>159</b>	<b>176</b>	<b>186</b>
<b>CRIMINAL MISCHIEF</b>	<b>122</b>	<b>88</b>	<b>101</b>	<b>109</b>	<b>103</b>
<b>WEAPONS</b>	<b>4</b>	<b>9</b>	<b>5</b>	<b>12</b>	<b>15</b>
<b>NARCOTIC</b>	<b>127</b>	<b>166</b>	<b>108</b>	<b>156</b>	<b>243</b>
<b>TOBACCO</b>	<b>26</b>	<b>24</b>	<b>21</b>	<b>9</b>	<b>15</b>
<b>LIQUOR</b>	<b>50</b>	<b>25</b>	<b>35</b>	<b>35</b>	<b>45</b>
<b>DWI</b>	<b>102</b>	<b>73</b>	<b>73</b>	<b>55</b>	<b>83</b>
<b>PUB. INTOXICATION</b>	<b>44</b>	<b>49</b>	<b>58</b>	<b>50</b>	<b>67</b>
<b>DIS. CONDUCT</b>	<b>10</b>	<b>18</b>	<b>17</b>	<b>14</b>	<b>22</b>
<b>OTHER*</b>	<b>238</b>	<b>208</b>	<b>308</b>	<b>415</b>	<b>568</b>
<b>TOTAL Part II</b>	<b>864</b>	<b>822</b>	<b>885</b>	<b>1,031</b>	<b>1,347</b>

\*The category **OTHER**, consists of the following:

**Criminal Trespass, Curfew Violation, Driving While License Invalid, Forgery, Credit/Debit Card Abuse, Harassment, Runaway, Resisting Arrest, Stalking, Terroristic Threat and Violation of**

### UCR PART II OFFENSES COMPARISON

	<u>2013</u>	<u>2014</u>	<u>Difference</u>
<b>ASSAULTS</b>	<b>176</b>	<b>186</b>	<b>5.68%</b>
<b>CRIMINAL MISCHIEF</b>	<b>109</b>	<b>103</b>	<b>-5.51%</b>
<b>WEAPONS</b>	<b>12</b>	<b>15</b>	<b>25.00%</b>
<b>NARCOTIC</b>	<b>156</b>	<b>243</b>	<b>55.77%</b>
<b>TOBACCO</b>	<b>9</b>	<b>15</b>	<b>66.67%</b>
<b>LIQUOR</b>	<b>35</b>	<b>45</b>	<b>28.57%</b>
<b>DRIVING WHILE INTOX</b>	<b>55</b>	<b>83</b>	<b>50.91%</b>
<b>PUBLIC INTOXICATION</b>	<b>50</b>	<b>67</b>	<b>34.00%</b>
<b>DISORDERLY CONDUCT</b>	<b>14</b>	<b>22</b>	<b>57.14%</b>
<b>OTHER*</b>	<b>415</b>	<b>568</b>	<b>36.87%</b>
<b>TOTAL Part II</b>	<b>1,031</b>	<b>1,347</b>	<b>30.65%</b>

## Statistics (cont.)

### ACTIVITY STATISTICS-- 2 YEAR COMPARISON

	<u>2013</u>	<u>2014</u>	<u>Difference</u>
CITATIONS	3,393	2,379	-29.89%
WARNINGS	3,127	4,117	31.66%
FELONY ARREST	72	92	27.78%
MISD. ARREST	398	558	40.20%
<hr/>			
TOTAL ARREST	470	650	38.30%

### ACCIDENT STATISTICS-- 2 YEAR COMPARISON

	<u>2013</u>	<u>2014</u>	<u>Difference</u>
FATAL	3	2	-33.33%
INJURY	57	85	49.12%
DAMAGE ONLY	439	385	-12.30%
PRIVATE PROPERTY	239	253	5.86%
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TOTAL	738	725	-1.76%

### CALLS FOR SERVICE-- 2 YEAR COMPARISON

	<u>2013</u>	<u>2014</u>	<u>Difference</u>
TOTAL CFS (Calls for Service)	10,876	12,924	18.83%

## **Statistics (cont.)**

### **ACTIVITY STATISTICS-- 5 YEAR COMPARISON**

	<u><b>2010</b></u>	<u><b>2011</b></u>	<u><b>2012</b></u>	<u><b>2013</b></u>	<u><b>2014</b></u>
<b>CITATIONS</b>	<b>2,927</b>	<b>2,843</b>	<b>2,664</b>	<b>3,393</b>	<b>2,379</b>
<b>WARNINGS</b>	<b>2,647</b>	<b>2,475</b>	<b>2,550</b>	<b>3,127</b>	<b>4,117</b>
<b>FELONY ARREST</b>	<b>43</b>	<b>62</b>	<b>54</b>	<b>72</b>	<b>92</b>
<b>MISD. ARREST</b>	<b>353</b>	<b>366</b>	<b>439</b>	<b>398</b>	<b>558</b>
<hr/>					
<b>TOTAL ARREST (FELONY &amp; MISD.)</b>	<b>396</b>	<b>428</b>	<b>493</b>	<b>470</b>	<b>650</b>

### **ACCIDENT STATISTICS-- 5 YEAR COMPARISON**

	<u><b>2010</b></u>	<u><b>2011</b></u>	<u><b>2012</b></u>	<u><b>2013</b></u>	<u><b>2014</b></u>
<b>FATAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>2</b>
<b>INJURY</b>	<b>85</b>	<b>83</b>	<b>42</b>	<b>57</b>	<b>85</b>
<b>DAMAGE ONLY</b>	<b>279</b>	<b>302</b>	<b>359</b>	<b>439</b>	<b>385</b>
<b>PRIVATE PROP.</b>	<b>207</b>	<b>283</b>	<b>236</b>	<b>239</b>	<b>253</b>
<hr/>					
<b>TOTAL</b>	<b>571</b>	<b>668</b>	<b>637</b>	<b>738</b>	<b>725</b>

### **CALLS FOR SERVICE-- 5 YEAR COMPARISON**

	<u><b>2010</b></u>	<u><b>2011</b></u>	<u><b>2012</b></u>	<u><b>2013</b></u>	<u><b>2014</b></u>
<b>TOTAL CFS (Calls for Service)</b>	<b>10,118</b>	<b>10,462</b>	<b>10,691</b>	<b>10,876</b>	<b>12,924</b>

# **The Year in Review: Achievements and Challenges**

## **Mobile Records Management System (RMS) and the RMS server**

Upgrades to the RMS began in 2011 and completed in late 2012 has had another significant change. In 2014, the City of Fair Oaks Ranch was already using our software provider; however, they purchased the mobile RMS package and began utilizing the software in the field. The Kendall County Sheriff's Department purchased the RMS from Tyler Technologies along with the Mobile RMS that Fair Oaks and Boerne had already been using.

With all agencies on the same RMS an agreement was reached that one file server would be located at the Boerne 9-1-1 Dispatch Center. This important decision now allows all public safety in Kendall County to view and retrieve the shared data among all police agencies.

Finally, the communications board approved the hiring of an IT position to assist in servicing the three entities which is vital due to the fact that public safety relies so heavily on technology in achieving our goals.

## **iPADS**

We began testing iPADS in early 2014 to establish their durability and compatibility with our mobile RMS. In addition, a cost benefit analysis was completed by Senior Officer Jon Rutledge. The research revealed we could implement the iPADS at a significantly reduced cost. In late 2014, after our test period revealed positive results utilizing the iPADS; the police department issued iPADS to the Patrol Division, Investigation Division, and the School Resource Officers.

After our testing of iPADS, the City of Fair Oaks Ranch implemented the iPADS exclusively to their staff. In late 2014, the Kendall County Sheriff's Office purchased about 20 iPADS and will be implementing those in 2015.

Thanks to the staff at the police department for their hard work and patience from the beginning of Beta testing to the completion of these projects.

## **Police Vehicles & Equipment**

The condition of our patrol fleet is almost where we need it due to significant upgrades since 2011 when many of the vehicles were in need of repair. Our current plan is to phase out the Dodge Charger based on several mechanical issues and the inability for the dealership to quickly repair the vehicles. In 2014, we purchased 2 Tahoes and 1 Ford Explorer with our expectation that the Explorer will replace the chargers in our fleet.

We obtained an armored vehicle under the 1033 Federal Grant at no up-front cost to the City of Boerne that will be utilized in certain crisis/rescue situations. We have implemented a policy in regards to this vehicle, sent officers to training in regards to driving the vehicle, and will be sending officers to more training in the future. Essentially, we have already met the guidelines that the Federal Government is just now releasing for the 1033 Program.

We replaced the interview/interrogation room's video recording system at the police department with a superior audio and video system.



## **The Year in Review (cont.)**

### **National Night Out**

**We continue to participate in this event and it seems each year we are increasing the number of citizens that are involved which is positive.**

### **Public Service Announcement (PSA)**

**The staff at the police department created a PSA in regards to vehicle burglaries during the holidays and partnered with Starplex Cinema Theatre to show this PSA before the movie on all 11 screens. No cost to the City of Boerne.**

### **5 Year Personnel Plan**

**As mentioned in our 2013 report, we have completed our 5 year Personnel Plan and I feel it is important to highlight some of our concerns.**

**I would like to start with the Investigations Division. In FY 2014-15 a detective was approved for March 2015. This detective was due to the increase in caseload and our intentions were to assign this Detective on a part-time basis to investigate our narcotic cases since there has been a steady increase over the past several years. We also began doing research on individual caseloads of the Detectives since we were having internal issues on timeliness of those cases. There were 3 different research documents we studied. In summary, all three recommended in varying ways that an individual caseload of a detective should be between 144-180 cases per year. In 2014, the average caseload per our Detective was 245. Our goal should be 162. In adding the fourth detective that was approved, the average caseload would be 184 which is still above the recommended caseload. This caseload does not include narcotic cases and is strictly criminal cases. Based on our data internally and reinforced by research a 5<sup>th</sup> Detective is needed and will be requested in FY 2015/16. If you factor in narcotic cases a 6<sup>th</sup> detective is needed.**

**I have spoken about the Shift Relief Factor (SRF) in my previous annual reports which is essentially the number of hours the officer works in a year compared to the number of days they are absent from work due to training, vacation, and miscellaneous leave time. We calculated this based on the three Detectives working in 2014 and we basically had 2.42 Detectives, not three. This only compounds the problem of having available staff to investigate our current caseload.**

**The patrol division is currently staffed with 19 police officers, 15 officers and 4 sergeants. They are broken up into four squads, 3 squads have 4 officers and sergeant and one squad has 3 officers and a sergeant. The squad that is short one officer was the unfunded position in FY14-15.**

**We have calculated that 51% of the time we have 4 officers working a patrol shift, 35% of the time we have 3 officers working a patrol shift, and 14% of the time we actually have 5 officers working. In addition, once we figured the SRF for patrol with the current 19 officers assigned to that division we found we actually only have 15.61 to fill shifts. These are serious concerns for me that we are short staffed on patrol especially with the increase on our service calls as well as other categories. The goal should be to have a minimum staffing of 4 officers on shift 100% of the time for officer safety and call volume.**

## **The Year in Review (cont.)**

The communications division is a shared cost between Boerne, Fair Oaks and Kendall County; however, in 2014 we saw a 4.26% increase in the volume of calls into 9-1-1 Center. We were approved in FY 14-15 to add a dispatcher and as of January 2015 we are still seeking to fill that position and another position that was vacated by a resignation. This job is difficult and finding the right people to fill those positions is getting even more difficult. We have interviewed on two occasions and we hope the second round of interviews will yield two qualified people. Finally, we will remain vigilant in monitoring the call load in determining future personnel needs.

### **Accolades**

**Lt. Steve Perez** was recognized for graduating from the prestigious 3 month long FBI National Academy in which only the top 1% of police commanders are able to attend.

**Law and Order** magazine, a nationally recognized law enforcement magazine elected the Boerne Police Department's new patrol vehicle graphics as third in the Municipal 10 to 50 Officers, East category. Judges'

**Comments:** This design fits the car well. Nice use of colors with the red, white, blue color scheme—very patriotic!



The Chief and several officers participated in the “Walk a Mile her in Her Shoes” fundraising event for the Kendall County Women’s Shelter. The BPD team displayed great teamwork by coming in first place for raising the most money! Officers Meuth, Patton, and Morales are commended for their support to the Kendall County Women’s Shelter. Officer Patton took home the award for the best walk in heels and Criminal Investigations Clerk, Leandra Moore spearheaded the fundraising campaign.

I want to recognize our IT Director, Mike Raute and his staff as none of the technology projects listed could have been accomplished without their dedication. In addition, I want to recognize staff at the police department for their hard work and patience from the beginning Beta testing to the completion of the projects.

Recognition of the Boerne Fire Marshal’s Office for their support and work on obtaining a grant for the police department that resulted in obtaining equipment which will allow officers to do their jobs safer.

The staff that put a significant amount of time, energy, and effort into this annual report and all of the fine police officers, dispatchers, and civilians making this community a safer place to live and work.

Finally, I want to thank the City Council, the City Manager, and the City of Boerne staff for their continued support in 2014.